Curriculum Vitae

MADDUMABANDARA. D.M

120/A , “RANDIMA” ,

GEMUNU MAWATHA,

DUWA TEMPLE ROAD,

KALUTARA SOUTH.

Residence : +94 34 2235218

Mobile : +94 71 6951631

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Objective

## I am looking for a new and a challenging position. I want to increase my skills and experience and able to have personal development and to obtain a position that will enable me to use my organizational skills, educational background and my ability to work well with people.

Personal Details

Name in Full : DANUSHI MALSHIKA MADDUMABANDARA

Date of Birth : 30th December 1992

Address : No:120/A, "Randima" , Gemunu Mawatha , Duwa Temple Road , Kalutara South.

NIC No. : 928651959V

Gender : Female

Marital Status : Single

Religion : Buddhism

Nationality : Sri Lankan

Contact No. : Residence : +94 34 2235218

Mobile : +94 71 6951631

E-mail : [danushi.maddu@gmail.com](mailto:danushi.maddu@gmail.com)

Professional Qualifications

* Successfully completed the **Association of Accounting Technicians of Sri Lanka (AAT)**. (Passed Finalist). Followed Subjects are ;
  + Financial Accounting.
  + Auditing.
  + Economics and Commerce.
  + Management Accounting and Business Finance.
  + Taxation.
  + Management Information Systems and Information Technology Application in Accounting.
  + Business Law and Management.
  + Business Mathematics and Statistics.
* Have been following the **Higher National Diploma in Accountancy (HNDA)** (Second Year)

Undergraduate at Advanced Technological Institute , Dehiwala following **Higher National Diploma in Accountancy** which comes under Sri Lanka Institute Of Advanced Technological Education (SLIATE) of Ministry Of Higher Education. (HNDA is considered as an alternative to a B.Com degree offered by a Sri Lankan Recognized university by the Public Administration Circular No.46/90 of 1990) Registered for the academic year 2013.

* Following the **Certificate in Accounting and Business II (CAB II)**, under Institute of **Chartered Accountants of Sri Lanka. (ICASL).**

Secondary Education

SCHOOL ATTENDED :

* Year 1998 - 2003 - Holy Family Convent , Kalutara.
* Year 2004 - 2012 - Panadura Balika Maha Vidyalaya , Panadura.

PANADURA BALIKA MAHA VIDYALAYA

G.C.E (A/L) Examination – [AUGUST 2012] INDEX No: 4572807

Subjects Grade

1. Accounting A
2. Economics A
3. Business Statistics S
4. General English B

Common General Test 068

G.C.E (O/L) Examination – [December 2008] index No: 80642292

Subjects Grade

1. Mathematics A
2. Religion A
3. Sinhala A
4. History A
5. Commerce and Accounting A
6. Music (Eastern) A
7. Communication and Media Studies A
8. English language B
9. Science B

Other Qualifications.

* Following B.Sc (Business Administration) General Degree at University of Sri Jayewardenepura as an External Student.
* Followed a Basic computer course conducted by Zonal Computer resource centre of Ministry of Education. (MS-Office applications with Internet & Email)
* Followed an English Course conducted by Oxbridge College
* Followed a Computer course at IDM conducted by Chartered Accountants of Sri Lanka.(ICASL)
* Followed a computer Awareness Course at TSN Computer Training centre.
* Completed English Diploma up to Intermediate Level at Aquinas University College.

Extra Curricular Activities.

* Was a Senior Prefect of Panadura Balika Maha Vidyalaya From year 2009 – 2011.
* Was a Member of school’s Eastern Music Team and Orchestra from year 2003 – 2010.
* Was a Member of School’s Athletic team from year 2003 – 2010
* Was an Active member of School’s Media Unit.
* Was a Member of School Commerce Society year 2009 - 2011
* Member of Leo club of Panadura, Alubomulla ,Leo Multiple 306 A2 Leo District conducted by Lions' International (Lions' International Reg No: 4054031)

Non Related Referees

Mrs.S.S.Samarakkodi Mr.D.N.S.Rupasingha

Senior lecturer, Credit Officer

SLIATE, Bank Of Ceylon,

Head of Department-Accounting Godakawela.

Advanced Technological Institute, 0718246163

Waidya Road, 0452240085

Dehiwala.

071 3010981

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I hereby certify that the particulars furnished by me are true and correct to the best of my knowledge.

D.M. Maddumabandara.